



Hampton Community Sports Association

Meeting 1 March 2010 – Reed Close

<u>Present:</u>	<u>Name</u>	<u>Position</u>
	Chas Ryan	Chairman
	Becks Sheilds	Treasurer
	Graham Dawson	Committee Member/Hampton FC
	Donna Wilkins	Secretary
<u>Apologies:</u>	Carole Riley	Hampton Runners
	Matt Bluszczak	Committee Member

Item 1 – Welcome.

1. Chas Ryan welcomed the committee members to the meeting and confirmed that Jane Leftri has stood down as Chairperson of the HCSA due to personal reasons. Chas would resume the position of Chariman as a result of Jane's resignation.

Item 2 – Financial Update.

2. The handover between the outgoing and incoming Treasurer was nearing completion. The mandate from the bank was outstanding. The financial position was summarised as approximately £30k held in the account with a £12k liability due to PCC for contract charges for the HCSA facilities.

2.1 The treasurer confirmed that she would be looking into an automated booking and invoicing system for the HCSA and would report back at the next meeting.

2.1.1 Action: Treasurer to report back at next meeting on findings of automated booking and invoicing system.

Item 3 – Developments Update.

3.1 The fencing around the Astro is being destroyed by groups of individuals gaining unauthorised access to the Astro and using the facilities without booking or paying. Chas Ryan confirmed that PCC has been requested to repair the fencing.

3.2 It was confirmed that PCC had agreed to install a vent drain on pitch 2 to prevent the flooding which has occurred since the pitch was commissioned. Additionally, PCC has agreed to

use a stronger grass seed/fertilizer mix on the pitches at the end of the season to encourage stronger growth for next year.

3.3 Chas Ryan agreed to approach PCC regarding problems with the Astro pitch and the subsidence which was affecting areas on the surface. Additionally, it was agreed that options for the funding of a 3G pitch surface from HCSA, PCC and FA would be investigated.

3.3.1 Action: Chas Ryan to contact PCC regarding Astro subsidence. Chas Ryan to investigate funding options for 3G Astro surface.

Item 4 – Any other business.

4.1 The cleaners have advised that dirty boots are being washed in the changing room hand basins. Notices were to be placed in the changing rooms to instruct individuals not to wash their boots in the sinks.

4.2 The servicing status of the boiler was to be checked as a water/white chalk residue has started to appear on the floor of the boiler room.

4.2.1 Action: Chas Ryan agreed to check on the servicing status of the boiler.

4.3 It was agreed that a more permanent arrangement for opening and closing the facilities was required as the HCSA had insufficient volunteers to cover every evening and holiday periods. All committee members were requested to seek out additional volunteers to assist with helping run the HCSA or enquire if anyone would be interested in a permanent paid task of opening and closing every weeknight.

8.1.1 Action: All commit members to seek additional volunteers to support HCSA or a permanent individual to open and close.

4.4 Date of Next Meeting. The next meeting of the HCSA would be held on Wednesday 21st April 2010.

D E WILKINS
Secretary
HCSA